

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 13, 2024

OPEN SESSION

CALL TO ORDER – President Brown called the meeting to order at 6:05 p.m.

ROLL CALL - Board members present: Linda Brown, Melissa A. Atteberry, M. America Navarro, and Sean Avram were present. Board members absent: Jonna Sheppard was absent.

PLEDGE OF ALLEGIANCE – President Brown lead the Pledge of Allegiance.

APPROVAL OF AGENDA – (with Amendments listed below)

The Board approved the agenda with the removal of Action Items 14 D and 14 E and with Amendments noted below. MSCU (Navarro/Atteberry) 4/0/1

Item 14 G: Amendment to 2026-2027 School Year Calendar
Add Personnel Action Item 15 D – Approve Selina Santillan as a Certificated Substitute Teacher
Add Personnel Action Item 15 E – Approve Janette Valencia Topete as a Classified Substitute

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on February 14, 2024 as written. MSCU (Avram/Navarro) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

PUBLIC COMMENT (Closed Session Items) - None

The Board adjourned into Closed Session at 6:06 p.m.

CLOSED SESSION

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Litigation; Pursuant to Government Code Sections 54956.9**

Closed Session was adjourned at 6:30 pm and the Board reconvened to Open Session at 6:30 pm.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO; Beverly Landers, Dean of Students; Tracey McPeters, 6-8 and RES Principal

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Brown announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT- Char Locey announced that our BES Chess Team placed 2nd at a recent tournament. They are hoping to perform well at two upcoming tournaments this spring. The children are having fun and doing very well.

STUDENT REPRESENTATIVE REPORTS AND RECOGNITION

- A. Recognition of the winner of the Second Interim Budget Cover Art Contest – Ms. Taryn Roush was recognized and received a certificate and an Amazon gift card.
- B. ASB REPORT – No student representatives were in attendance. Mr. Kaelin reported that the ASB is busy preparing for and planning Battle of the Sexes (BOTS) activities.
- C. FFA REPORT – No student representative were in attendance. Mr. Kaelin reported that the FFA will be holding officer elections soon.

REPORTS:

- A. DEAN OF STUDENTS' REPORT – Beverly Landers read her report and submitted it for the record.
- B. RES/MIDDLE SCHOOL PRINCIPAL'S REPORT – Tracey McPeters read her report and submitted it for the record.
- C. HIGH SCHOOL PRINCIPAL'S REPORT – Mr. Kaelin reported that it has been a crazy start to the month as both softball and baseball are hosting tournaments. The track team is up and running, and the new golf team is starting its season. Senior Project Mock Interviews are coming up. Some of our seniors have been accepted to schools in North Carolina and at Cal Poly. Staff is excited to see seniors' plans for their futures forming and coming together. FFA is planning to attend the State Conference. The Master Schedule is almost complete and students have picked their classes for next year. Personal Needs Care Closets are available with items free to students in need. The community raised over a \$1,000 to help purchase prom tickets for students who otherwise might not be able to afford to go. Mr. Kaelin wants to officially recognize that our Boys Varsity Basketball team won the Section Championship for the first time in BHS history.
- D. M/O/T/, FOOD SERVICE DIRECTOR'S REPORT – John Strattard's previously submitted report was reviewed.
- E. SUPERINTENDENT'S REPORT – Mr. Kaelin reported that the playground needs to dry out before that project can be finished. The fiber optic line placement hit a snag. Cement will have to be pulled up in order to complete the connection. We are looking to replace the refrigerator at the Elementary School.

The Boosters are funding new dugouts at the softball field. Construction for those will start when we get a break in the weather. We are working to get parent input on LCAP goals and the possibility of a Charter School on the Richvale campus. We will be interviewing for the BES Counselor position soon. Before we know it, graduation will be upon us!

F. CBO'S REPORT:

1. Analyn Dyer gave her Second Interim Budget Presentation

G. BOARD MEMBER REPORTS – Vice President, Melissa Atteberry, addressed the Principals to explain about her late son's memorial foundation. She wants to direct some money to BES and RES. She is looking to revamp the Secret Elf Project that anonymously provides for the needs of students. Staff will report a need, and that need will be relayed back to the scholarship committee. If approved, funds would be allocated to fulfill the need such as new shoes, school supplies, etc. Mrs. Atteberry will distribute a flier with more information, as she is looking for community members who would be willing to be "elves".

CONSENT AGENDA:

The Board approved the Consent Agenda Items A-C. MSCU (Navarro/Atteberry) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

- A. Approve Inter-District Agreement Request(s) for the 2023-2024 and 2024-2025 school years
- B. Approve AP Vendor Check Register and Purchase Order Listing February 1, 2024 – February 29, 2024
- C. Approve Surplus of Damaged Electronic/Computer Equipment

ACTION ITEMS:

The Board approved Action Item A. MSCU (Navarro/Avram) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

- A. Approve Transportation Service Plan 23-24

The Board approved Action Item B. MSCU (Atteberry/Navarro) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

- B. Approve Second Interim Budget

The Board approved Action Item C. MSCU (Navarro/Avram) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

- C. Approve purchase of Project Wayfinder for BES in the amount of \$22,126.12 using Lottery Funds

The Board removed Action Items D and E during approval of the Agenda.

D. Approve payment of remaining balance for the Modular Classroom purchase from 2020

E. Adopt Resolution 2023-2024 #07 to transfer funds from Fund 01 to Fund 17

The Board approved Action Item F. MSCU (Avram/Navarro) 4/0/1

F. Approve MOU with BCOE for SY 2024-2025 Internet Service

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

The Board approved Action Item G. MSCU (Atteberry/Avram) 4/0/1

G. Approve the 2024-2025, 2025-2026, and 2026-2027 School Calendars

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A-E. MSCU (Atteberry/Navarro) 4/0/1

Brown – Aye Atteberry – Aye Navarro – Aye Phillips – Absent Avram – Aye

A. Approve moving funding for one certificated teacher position from ESSER resources to the Learning Recovery Block Grant Resource

B. Approve George Guerro as the 2023-2024 coach for the BHS Track team

C. Accept resignation of BES Multi Subject Teacher, Justine Speegle, effective May 30, 2024

D. Approve Selina Santillan as a Certificated Substitute Teacher

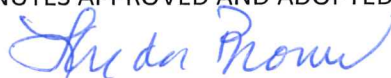
E. Approve Janette Valencia Topete as a Classified Substitute

INFORMATION ITEMS – Mr. Kaelin discussed upcoming events, and the Board requested that Loretta Long create an Event List for the Board.

FUTURE ITEMS FOR DISCUSSION –None

ADJOURNMENT – 7:25 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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